

Ancient Civilizations and Cultural Resources
Instructions for Contributor (as of 14 January 2025)

Guidelines

1. This online journal aims to promote the study of ancient civilizations, cultural resources, and related fields all over the world by integrating the arts and sciences.
2. The submitted contributions must be original and unpublished. The corresponding author must be a member of the Institute for the Study of Ancient Civilizations and Cultural Resources, Kanazawa University, or someone with a recommendation from the member.

Formats of Papers

1. Manuscripts must be written in English including title, abstract (not exceeding 150 words in length), 3-5 keywords, text, acknowledgement, figures, and tables (with their captions), notes, appendices, and references. Manuscripts should be written in a standard Unicode font such as Times New Roman, in 11-point or larger type. Manuscripts can be any length. There are no restrictions on word count, and the number of figures and tables.
2. Notes must be endnotes rather than footnotes. Also, notes are referred to in the text with a superscript number. Where notes are included, they must be numbered sequentially in the text using Arabic numbers in superscript. For citations within the notes, follow the rules below.
3. Names, words, phrases, and so on originally written in scripts other than Latin should be transcribed or transliterated into the Latin script, except in cases where it is deemed necessary to present the original script.
4. Figures (photographs, maps, and other illustrations) and tables should be embedded in the manuscript for the first submission.
5. If authors are finally invited to proceed to publication, they will be requested to submit the main text, any figures and tables, and a list of figures and tables with their captions, each as a separate file. The figures for publication should be sent electronically formatted as image files (e.g., jpg., tiff.) ideally in resolutions of 300 dpi for photographs and 600 dpi for other illustrations. Each figure and table should be formatted within a page size of 15.5 × 21.0 cm. These will be published online in color.
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1. The author should e-mail a Microsoft Word document (or text file) of the manuscript along with a PDF file of the manuscript (an online storage site should be used if the total size of the files exceeds 10 MB; a separate notice should also be sent via e-mail).
2. There are no submission deadlines. Submissions are reviewed, edited, and uploaded online (free open-access downloads) at any time. However, the complete annual issue is closed and published at the end of December. For the annual issue, manuscripts (of the first submission [see above]) must arrive no later than October 31st each year.
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